

STAFFORD COUNTY SCHOOL BOARD

Agenda Consideration

TOPIC: Proposed Regulation 2-37 -
Community Use of School Facilities

ITEM NO: 10E

PREPARED BY: André A. Nougaret
Assistant Superintendent for
Support Services

MEETING DATE: June 20, 2006
INFORMATION ONLY: June 20, 2006

ACTION REQUESTED BY THE SUPERINTENDENT: That the School Board receive for information a new Regulation 2-37.

KEY POINTS:

- ◆ The 2004 efficiency study identified the cost saving benefits to be incurred from the restructuring of facility use procedures and a revised facility use fee structure.
- ◆ At present there are five (5) regulations (2-38, 2-40, 2-41, 2-42 and 2-43) governing the Community Use of School Facilities. These regulations have not undergone revision for some time.
- ◆ In the fall of 2004, a Policy/Regulation Review Committee was formed comprised of: school administrators (representative from each level), Director of Parks and Recreation, Administrative Assistant, Department of Safety, Security and Risk Management and the Assistant Superintendent for Support Services.
- ◆ The final outcome of the Policy/Regulation Review Committee yielded a new regulation (R2-37). Regulation 2-40 was not included in this consolidated effort and remains unchanged.
- ◆ Several key revisions/additions are contemplated in the new Regulation 2-37. They are as follows:
 - One facility use fee structure (based on formula which considers actual utility costs, square foot of facility utilized and duration of activity);
 - Increased facility use fee structure;
 - Increased personnel fee structure;
 - Defined procedure with Parks and Recreation to ensure facility use fees as paid by “Non-profit Stafford County Recreational Organizations” are returned to the district’s Utility Account;
 - A 25% surcharge will be assessed for the commercial use of a facility not directly benefiting a school.
- ◆ Present facility users will adhere to their present agreed upon rate structure (facility and personnel) until the end of their existing contract expires (contracts cannot exceed one calendar year). All new facility use contracts commencing after July 11, 2006 will adhere to new policy and regulation requirements. A letter will be sent to all facility users after July 11, 2006 introducing the new fee structure and other relevant requirements to take affect at the end of current contract.
- ◆ It is recommended that the regulation undergo a review following one year of utilization to address any unforeseen issues that may arise.

SCHOOL BOARD GOAL: Provide facilities that promote student learning and community support.

FUNDING SOURCE: N/A

AUTHORIZATION REFERENCE: Bylaw 1-32 – Policy Adoption, Amendment & Suspension
February 2006